

**CITY OF REDMOND  
LANDMARK COMMISSION**

February 5, 2015

NOTE: These minutes are not a full transcription of the meeting. Tapes are available for public review in the Redmond Planning Department.

**COMMISSION MEMBERS PRESENT:** Thomas Hitzroth (Chairperson—LC), Miguel Llanos (Vice Chairperson—LC), David Scott Meade (Chairperson—DRB), Joe Palmquist (Vice Chair—DRB) (arrived late), Craig Krueger, Mike Nichols, Kevin Sutton

**EXCUSED ABSENCE:** Scott Waggoner

**STAFF PRESENT:** Kim Dietz, Senior Planner, Redmond Planning Department; Sarah Stiteler, Planner, Redmond Planning Department

**RECORDING SECRETARY:** Susan Trapp *with* Lady of Letters, Inc.

The Landmark Commission is appointed by City Council to designate, provide additional incentives to, provide review of changes to, and provide expertise on archaeological and historic matters pertaining to properties qualifying for either a national, state or local register status.

**LANDMARK COMMISSION**

The meeting of the Landmark Commission was called to order by the Chairperson of the Commission, Thomas K. Hitzroth, at 7:01 p.m.

**MEETING MINUTES**

**IT WAS MOVED BY MR. MEADE AND SECONDED BY MR. NICHOLS TO APPROVE THE MINUTES OF THE SEPTEMBER 14, 2014 MEETING. MOTION APPROVED (6-0).**

**ELECTIONS**

**IT WAS MOVED BY MR. KRUEGER AND SECONDED BY MR. MEADE THAT MR. HITZROTH REMAIN THE CHAIR AND MR. LLANOS REMAIN THE VICE CHAIR OF THE LANDMARK COMMISSION. MOTION APPROVED (6-0).**

**DISCUSSION**

**Topic:** Old Town Historic Core Plan

**Description:** Status report on Historic Core Plan (policies, codes, and guides) including proposed review process

**Staff Contact:** Kim Dietz, 425-556-2415, [kdietz@redmond.gov](mailto:kdietz@redmond.gov)

Ms. Dietz said the purpose of this discussion was to talk to the Commission about the Historic Core planning process and invite the Commission into a preliminary review process. Ms. Stiteler will assist with this process, continuing the work that an intern had previously put into this topic. Ms. Dietz noted that community engagement on the Plan has been going on for the past year. Walk and talk events have helped staff connect with the community about the planning process. Stakeholders who own businesses and properties have been invited to get together with staff more frequently now that design standards have been proposed. The Redmond Historical Society has been involved as well. There have been questionnaires and surveys online to gather input, and this topic has been presented in various monthly newsletters and online resources. Now, staff feels like it is time to take the next step and create some design standards.

This work for Historic Core design standards will coincide with the effort the City of Redmond has been making in all its neighborhoods to determine what type of designs work best in urban areas. The hope is that the Core will continue to be vibrant, unique, and special for Redmond. The design standards have been broken down by staff into different topics with the help of the Planning Commission. The Planning

Commission will meet on Wednesday evenings to discuss design standards, and the DRB and Landmark Commission would potentially join those meetings. The Planning Commission has said the DRB members and Landmark Commissioners could help them through this process. Where the Planning Commission can have the greater vision for the historic core, the DRB and Landmark Commission can help with the finer details.

The meetings would be February 25, April 8, and possibly May 13. The meetings would not require a quorum, but if that were desired, Mr. Hitzroth and Mr. Llanos could be present with three members of the DRB. Mr. Hitzroth said he was looking forward to having the Planning Commission, the Landmark Commission, and the DRB come together to work on this project. Mr. Krueger agreed with that sentiment and said he was looking forward to preserving the historic nature of the Core. He hoped that the architects on the DRB could make some of the meetings, but noted that April 8 was during a traditional spring break time. Mr. Palmquist arrived at the meeting at 7:11.

Ms. Stiteler said the Planning Commission meets regularly on Wednesday evenings. The involvement of the DRB and Landmark Commission would be in a study session type of format. The Planning Commission is hoping to add the design skills of the Landmark Commission and DRB to the discussion. Mr. Hitzroth said the involvement of the other commissions would be invaluable to this process, as the Old Town project is very important to the City. Ms. Dietz said she would send out a reminder about the future meeting dates.

#### **STAFF REPORT/TOPICS FOR NEXT MEETING:**

Ms. Dietz noted that there was a workshop on February 6 to kick off the process of looking at design standards for historic and modern buildings. Thirteen designers and architects will be at the workshop, and the members of the DRB and Landmark Commission have been invited as well. Ms. Dietz is hoping the workshop will help determine how to transition from historic to modern buildings, including issues with height and adjacency.

Ms. Dietz noted that the old Schoolhouse Bell has been removed from City Hall and is now in Artech's hands. Both brackets on the bell are almost completely degraded. The ten years it has been out on display has caused some damage to the bell. Freezing and thawing have caused some cracking issues. Artech will keep the bell through the summer. Staff is hoping to keep the Bell inside such that it would not be subject to more damage, and a report on finding a new location will be forthcoming. Mr. Hitzroth said when he and others on the Landmark Commission made the decision to put the Bell outside, the weather was not even considered. He was looking forward to having the bell restored and put in a place where the elements cannot affect it. Mr. Hitzroth urged the members of the Landmark Commission to read over the materials about the Planning Commission, and also asked everyone to make the workshop on February 6. He asked for a motion to adjourn.

#### **ADJOURNMENT**

**IT WAS MOVED BY MR. MEADE AND SECONDED BY MR. NICHOLS TO ADJOURN THE MEETING. MOTION APPROVED (7-0). MR. HITZROTH ADJOURNED THE MEETING AT 7:18 P.M.**